

The Connectivity Revolution



15 - 18 June 2020

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Tutorials Guidelines

This document contains information and guidelines for Tutorials lecturers, within EuCNC 2020.

Goal

A Tutorial aims at giving attendees the possibility to get in depth information on a given topic. Tutorials are intended to target an audience that is a mixture of industry and academic attendees. Tutorials may address one or more Tracks, but they should be organised under a unified theme.

Proposal

The proposal for a Tutorial should follow the template, available at the conference website, under "Authors / Call for Tutorials" (<http://www.eucnc.eu/call-for-tutorials>), indicating the following information:

- Proposer's Name
- Proposer's Institution
- Proposer's Email
- Proposer's Phone Number
- Proposer's CV
- Project
- Tutorial Title
- Motivation and Context
- Structure and Content
- Duration
- Conference Track(s)
- Key Bibliography
- Level/Pre-requisites
- Previous Editions

The proposal should be sent to Tutorials Co-Chairs via tutorials-eucnc2020@inov.pt:

- as a *.PDF attachment,
- as a file named as the Tutorial title (abbreviated, if necessary),
- by the deadline, Feb. 7th, 2020.

Structure

The structure of a Tutorial is not fixed, and proposers may design it as they think best. Proposers are responsible for defining the full contents of the Tutorial.

Presentation

Tutorials lecturers are requested to send the presentations until 4 weeks prior to the conference (i.e., May 15th, 2020), so that they can be distributed to participants.

Schedule

Tutorials will be held in the day prior to conference start, i.e., June 15th, 2020.

Duration

Tutorials may extend for either a full- or a half-day (i.e., four or two conference times-slots, each time slot being 1h30).

Public information

The following information will be made public:

- Proposer's Name
- Proposer's Institution
- Proposer's CV
- Project
- Tutorial Title
- Motivation and Context
- Structure and Content
- Duration
- Key Bibliography
- Level/Pre-requisites
- Previous Editions

Evaluation

The following criteria will be taken into consideration for the evaluation and ranking of Panels' proposals:

1. Relevance
2. Timeliness
3. Technical Content
4. Prerequisites
5. Overall Recommendation.

Tutorials Co-Chairs will conduct the evaluation.

Cancellation

The Tutorial may be cancelled if there are not enough registrations by May 1st.

Registration

Tutorials lecturers are offered 1 Limited or Full Global Registration, per Tutorial, respectively, for a half- or full-day Tutorial.