**Exhibition & Demonstration Proposal**

This document contains a template for all the information relevant to each Exhibition & Demonstration booth to be organised within EuCNC’2016. The terms for organising an Exhibition & Demonstration booth, as well as the items for the evaluation of proposals, are available at the conference website, under “[Exhibitors/Call for Exhibitors (Demos)](http://www.eucnc.eu/?q=node/84)”. If the proposal is accepted, this text (the public information in it) will be used to advertise the Exhibition & Demonstration in the conference website.

The proposal should be submitted by the deadline, April 29th, 2016, to Mrs. Yiouli Kritikou, yiouli.kritikou@gmail.com. The name of the file should be the Exhibition & Demonstration title (abbreviated, if necessary).

|  |  |
| --- | --- |
| **Proposer’s Name** |  |
| **Proposer’s Institution** |  |
| **Billing Information (address)** |  |
| **Proposer’s Email** |  |
| **Proposer’s CV**(text up to 300 words) |  |
| **Project**(indication of the project, if the proposal is associate to one) |  |
| **Exhibition Title** |  |
| **Motivation and Background**(10 lines maximum, describing the motivation and background for the technologies and/or applications being demonstrated.) |  |
| **Objective**(10 lines maximum, describing the objective of the demonstration.) |  |
| **Description of the Demo**(10 lines maximum, describing the technologies and/or applications being demonstrated.) |  |
| **General Public Adequacy**(indicate whether the content being shown is adequate to be presented to the general public; if the answer is positive, describe the specific aspects that serve this purpose) | * Yes
* No
 |
| **Size of the booth** | * 6 m2
* 12 m2
 |
| **Requirements**equipment for local renting, network connections, furniture, electrical needs, shipment and storage area, monitors, etc. |  |

**Information about the booth and exhibition**

* **Exhibition fees**
* **Two sizes of booths are available:**
* 6 m2 1.000 € (excl. VAT) / 1.230 € (incl. VAT)
* 12 m2 2.000 € (excl. VAT) / 2.460 € (incl. VAT)
* **What is included in the exhibition fees**
* **A booth 6 m2 / 12 m2 with:**
* melamine partitions (wood color and height 2.4 m), aluminum structure
* a banner sign with 100 letters maximum (company name and stand number included)
* a lighting rail with 1 spotlight per 3 m2 of stand
* 1 kW electrical power supply with 2 sockets
* Furniture : 1 table, 2 chairs and 1 trash can
* **Registration to the conference:**
* The registration is of the R04 (Limited Conference Registration) type
* 1 person for a 6 m2 booth, and 2 persons for a 12 m2 booth
* **A presentation of the proposer and a description of the demo in the conference programme and on the website**
* **Set up and dismantling**
* **Set up and dismantling**
* The set up of the exhibition will be done on **Monday, June 27th, 09h00**, and it should be finished by **16h00** on that day.
* The dismantling is scheduled to **Thursday, June 30th, after 12h00.**
* **Storage and delivery**
* The venue has no storage facilities: the delivery should be done exclusively on Monday, June 29th, from 09h00. To ensure the delivery on time and avoid any delay, the exhibitors may use the (paying) services of a supplier for transport from any country of origin, customs formalities, warehousing (before and after event), transfer to the venue and delivery on booth, storage of empty packages, return shipment to any destination.

